

Position: Program Facilitator (1.0 FTE)

The Organization:

Momentum is an award winning and nationally recognized community economic development organization that uses innovative approaches to reduce poverty. We use financial empowerment, skills training, and small business development as tools to empower people and communities to build a sustainable livelihood. To have an even bigger impact, we approach our work from a systems change lens, which includes building community capacity and influencing public policy.

Momentum became certified as a Great Place to Work in Canada in June 2021. Great Place to Work is a global authority on high-trust, high-performance workplace cultures. We provide competitive compensation and benefits with an unparalleled work environment. We are professional and diverse, so you'll find a range of people and backgrounds working here: from MBAs to Social Workers and everything in between. We're serious about our work but we don't take ourselves too seriously and love to celebrate and have fun along the way. We have high standards within a supportive setting that allows us to achieve a lot and have meaningful impact in the community. We're good corporate citizens with sustainability being one of our values and we take care to reduce our environmental footprint.

If this sounds like a place where you would want to work, please review the position below to see if there's a fit with your skills and experience.

The Program & Role:

We're looking for a program facilitator who is creative, resourceful, hard-working, and adventurous. You'll join a team of like-minded people who believe that financial empowerment can be an agent to social change as well as individual transformation.

The Fair Gains (FG) & Owen Hart Home Owners (OHHO) Programs are Individual Development Account (IDA) or matched-savings programs that help Calgarians living on low incomes to increase their personal financial management skills through monthly savings, and the attainment of a long-lasting productive asset. We work with community partners to help our participants attain this goal. FG/OHHO is comprised of three program delivery components: Financial Education through the facilitation of Money Management & Home Ownership workshops, Participant Services, and IDA Administration.

In the program, your ability to facilitate workshops with individuals living on low income will be a tremendous asset. You are a natural facilitator relying on adult education principles to bring our creative content alive for groups. You will, also, be encouraging peer support and holistic wellbeing among FG/OHHO participants.

As a Financial Coach, you aim to support FG/OHHO participants to reach their goals in personal money management, leading them to financial wellness and a sustainable livelihood. Through a series of individualized coaching sessions each FG/OHHO participant will set financial and/or home ownership goals and strive to achieve them in the areas of budgeting, savings, credit & debt management, banking, and increasing income. With OHHO participants, walking beside them to understanding basic mortgage lending process and loans, credit qualification standards, real estate industry, and home buying process. At the end of the program a successful participant will have developed savings patterns and effective management skills, purchased an asset; and have hope for the future.

Major Responsibilities:

- Program promotion and recruitment
- Program delivery: facilitation of Home Ownership and Financial Literacy Education
- Financing coaching
- Individual Development Account (IDA) administration, evaluation & reporting
- Departmental, organizational, and community involvement

Qualifications, Experience, & Competencies

Staff must be non-judgmental and receptive in approach and reflect genuine concern, respect and commitment towards the individual, family, and community.

Main qualifications include:

- Degree or certification in a related field, such as social work, adult education, psychology, personal financial planning, business and/or finance.
- Excellent facilitation skills rooted in adult education principles.
- Experience in counseling/case management is an asset.
- Completion of the Financial Literacy Training Certificate an asset.
- Excellent technology literacy, utilizing modern tools for collaboration, communication, and efficiency.
- Ability to work one to two evenings per week and access to a vehicle for travel within Calgary to deliver workshops at various sites.

To apply:

Please forward resume with covering letter via e-mail to job@momentum.org

Applicants must state salary expectations in their cover letter and the competition number MOM1101 in the subject line of the email.

Closing Date: November 30, 2021 or until a suitable candidate is found.

Note: New Momentum staff members are required to show proof of full immunization against COVID-19 with a Health Canada approved vaccine prior to their employment start date.

Momentum is an equal opportunity employer. Persons from diverse groups are encouraged to apply.

We wish to thank all applicants for their interest; however, only those selected for interviews will be contacted.

For more information about Momentum visit www.momentum.org