



English/Communication Instructor (Contract Position)

Organizational Introduction:

Momentum is an award winning and nationally recognized community economic development organization utilizing innovative approaches to poverty reduction. We use financial literacy, small business development and skills training to empower people as they exit poverty.

Momentum utilizes the services of contractors to meet program and organizational needs. This role is positioned as a contract (self-employed) relationship requiring both parties to adhere to Canada Revenue Agency guidelines.

Momentum Contractors are expected to work co-operatively with staff; demonstrate flexibility in organizing work while showing a high degree of initiative, discernment, and resourcefulness; have good communication skills; and demonstrate thoughtfulness in decision making. Contractors must be non-judgmental and receptive in approach, and reflect genuine concern, respect and commitment towards the individual, family and community.

Responsibilities and Outcomes:

Deliver English/Communication curriculum to adult participants (Immigrants, indigenous and non-indigenous - Canadian born) in the Pre-Apprenticeship Electrician Trades Training program. The upgrading component of the Electrician training program is an integrated training program, with an emphasis upon successful integration into the Alberta labour market.

- Instruction and practice in English, adequate to prepare participants to:
 - Understand the English and technical material at the Electrician/trade school
 - Become familiar with the Technical Vocabulary of the trade, utilizing the glossary provided by the school
 - Able to pass the pre-apprenticeship exam (Electrician)
 - Able to pass the first-year apprentice exam (Electrician)
 - Understand the culture of the Canadian workplace
- Monitor participant attendance and report all absences/irregularities to program staff
- Communicate participant progress with program staff and collaborate on any additional supports participants may require
- Attend planning and consultative meetings with department staff as required.

Outcomes:

- Participants have the English skills required to be successful in their trade
 - 80% of participants will pass the pre-apprenticeship exam and the first-year exam.
- Participants have an increased knowledge of technical English, trade specific vocabulary and workplace language
 - 80% of participants will show improvement in essential language skills.
- Participants increase their ability to acquire employment skills to access employment
 - 80% of participants will report satisfaction with the quality, curriculum and instruction in the academic upgrading portion, through program evaluations.
 - All participants will maintain acceptable scores during the program, considering their initial level of ability.

- Participants can access appropriate employment from the skills gained in the Trades Training Program
 - 80% of participants will report improvement in self confidence and self knowledge, less job frustration, improved relationships, and can offer an example of a strategy applied successfully, through interviews or written evaluations

Qualifications:

- Degree in Education, ESL teaching certificate Adult Education or other Related Profession.
- Experience in delivering a comprehensive curriculum to adult learners using adult education principles.
- Experience in delivering a English- communication curriculum that will result in meeting outcomes, in this instance support participants to gain employment in their trade.
- Experience designing curriculum to meet the needs of diverse group of learners preparing to enter the trades.
- Demonstrated ability in working with marginalized individuals, ESL adults and indigenous. Developing rapport with participants, program evaluation, classroom management, individual educational support, and individual and group employment support.
- Preference for self-employed individuals with an incorporated business.

Hours:

Approximately 100 daytime hours for 7 weeks. The total instructional time is allocated between three Contract Instructors (Life Skills, Math, Science and English- Communication). The program operates 8:45-4:00 Monday to Thursday. The schedule has a degree of flexibility when being designed.

To apply:

Please forward resume with covering letter:

Via e-mail to: job@momentum.org

Or by mail: #16, 2936 Radcliffe Drive SE, Calgary, Alberta T2A 6M8

State Competition Number MOM0802 in subject line of email.

Closing Date: Until Suitable Candidate Found

Applicants must state hourly rate expectations in their cover letter

Momentum is an equal opportunity employer. Persons from diverse groups are encouraged to apply. We wish to thank all applicants for their interest, however, only those selected for interviews will be contacted.

For a more detailed job description and more information about Momentum visit www.momentum.org